Saint George's
Church of England School

Admission Policy

January 2027

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Diocese of Rochester

PROUD TO BE Aletheia Academies Trust

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Application for Admission to Saint George's Church of England School (Secondary) For September 2028

The Published Admission Number for 2028 is 210

All parents/guardians applying for places for their children at Saint George's Church of England School are expected to support the Christian ethos and practice of the school. As a comprehensive school Saint George's C of E School admits students from the whole range of academic ability.

Supplementary Information Form (SIF)

Parents/carers applying for a place at the school must complete the relevant Local Authority Common Application Form (CAF). In addition, applicants wishing to be considered under oversubscription criteria that require the provision of supplementary information, including faith-based or foundation criteria, must complete and return the school's Supplementary Information Form (SIF) by the published closing date.

Completion of the SIF is mandatory only where an applicant is seeking priority under an oversubscription criterion that requires additional evidence in order for the governing body to apply the published admissions criteria accurately and fairly.

Where a SIF is not submitted, or is incomplete, the application will not be considered under those oversubscription criteria requiring supplementary information and will instead be ranked under the next applicable criterion for which sufficient information has been provided.

The completion of a SIF is not required in order for an application to be valid and a place will not be refused solely on the grounds that a SIF has not been completed. Priority for looked after children and previously looked after children will not be dependent on the completion of a SIF.

The Supplementary Information Form should be returned directly to the School. A copy of the Supplementary Information Form may be either downloaded from the school website http://www.saintgeorgescofe.kent.sch.uk/school-info/admissions/ or obtained directly from the school. The Supplementary Information Form must be returned to the school no later than 31 October 2027.

Before the application of oversubscription criteria, children with a statement of special educational need or Education, Health and Care Plan which names the school will be admitted. A Statement of Special Educational Need is a statement made by the local authority under Section 324 of the Education Act 1996 specifying the special

educational provision required for that child. An Education, Health and Care plan is a plan made by the local authority under Section 37 of the Children and Families Act 2014 specifying the special education provision required for that child. As a result of this, the published admissions number will be reduced accordingly.

Further Information

If there are more applications to Saint George's C of E School than there are places the following oversubscription criteria will be applied by the Governors.

1. Children in Local Authority Care or Previously in Local Authority Care

a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is:

(a) in the care of a local authority,

or

(b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

This includes children who appear to have been in state care outside of England and have ceased to be in state care due to being adopted.

2. Children who are currently attending Saint George's C of E School in year 6 (school code 5404).

3. Children who have a sibling or step or half siblings including fostered and adopted siblings living at the same home address attending Saint George's School at the time of application.

The school reserves the right to ask for proof of relationship.

4. Children or one of whose parents/grandparents/guardians is:

   a. A regular worshipper at a Church of England church. This would be monthly attendance for a period of at least 1 year. The appropriate priest, minister or

religious leader will be required to confirm this on this Supplementary Information Form at the time of application.

or

b. b. A regular worshipper at a church which is a member of Churches Together (https://www.cte.org.uk/) in England, the Evangelical Alliance (https://www.eauk.org/find-achurch)(churches will have to prove membership) or attached to a place of worship, or equivalent religious centre, of a faith other than the Christian faith. This would be monthly attendance for a period of at least 1 year. The appropriate priest, minister or religious leader will be required to confirm this on this Supplementary Information Form at the time of application.

5. Children of staff in either or both of the following circumstances:
   a. where the member of staff has been employed at the school two or more years at the time at which the application for admission to the school is made,
   b. and/or the member of staff is recruited to fill a vacant post in the school for which there is a demonstrable skill shortage for the requirements of the post.

6. Children who have attended an Aletheia Academies Trust (AAT) primary school throughout years 5 and 6.

7. Children with Health and Special Access Reasons

Health and Special Access Reasons Medical/Health and Special Access Reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians', physical or mental health or social need means there is a demonstrable and significant need for their child to attend a particular school. Such claims will need to be supported

by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.

8. All other applicants.

Tie Breaks

In the event of there being more applicants than places remaining within a particular criterion, priority will be given to children who live closest to the school. we use the distance between the child's permanent home address (defined in KCC's annual admissions prospectus) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where applications are made from properties or abodes that are not registered to the NLPG, including new build properties, KCC may be required to use planning sites or other relevant co-ordinates. In exceptional circumstances where alternative co-ordinates are not available, measurements will be determined by a Senior Admissions Officer and confirmed by Head of Service.

There will be a right of appeal to an Independent Appeals Panel for unsuccessful applicants, whether they are an internal or external applicants.

Notes:

An applicant applying under criterion 4 will be one whose family attends at least monthly. The worshipper may be the child for whom application is made or one or both parents/grandparents/guardians.

Requests for admission to Year 7 outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into year 7 the following year. Deferred applications must be made via paper SCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria. Further advice is available at www.kent.gov.uk/schooladmissions A waiting list will be held for at least the first term of the academic year in oversubscription criteria order and will be re-ranked each time a child is added or before an offer is made

Arrangements for admission to Post-16 Provision

The minimum entrance requirements for the Sixth Form and for the range of courses available are based upon GCSE grades or other measures of prior attainment. To gain entry to the Sixth Form applicants will need to have achieved:

- Grade 4 or better in Mathematics
- Grade 4 or better in either English Literature or English Language

- At least 5 grade 9 - 5 in GCSE or equivalent subjects
- The specific entry requirements for each A level that the applicant wishes to study. These are published on the school's website and are available directly from the school.

These criteria are the same for internal and external transfers. All internal applicants who meet the criteria will be admitted to the Sixth Form, even if this number is greater than the planned admissions number. The entry criteria will be published in the autumn immediately preceding the year of admissions (that is autumn 2027) for September 2028 admissions. The criteria will be included within the Sixth Form prospectus and on the school website. If 120 or more students from within Saint George's School meet the admissions criteria and wish to enter year 12 of the Sixth Form, no external applicants will be considered.

Applications to the Sixth Form need to be made online using https://www.ucasprogress.com/search. Following an application, a reference will be sought from their current school. Successful applicants will be offered a conditional place that is dependent on them attaining the entry criteria in the actual GCSE exams. Numbers are limited in subjects and where this number has been met alternative subjects may be offered.

Where there are more external applicants for any available Sixth Form places than places available, after the admission of students with special educational needs where the school is named on the statement, the following criteria will be applied.

1. Children in Local Authority Care or Previously in Local Authority Care

A child under the age of 18 years for whom the local authority provides accommodation by agreement with their parents/carers (Section 22 of the Children Act 1989) or who is the subject of a care order under Part IV of the Act. This applies equally to children who immediately after being looked after by the local authority became subject to an adoption, residence or special guardianship order. (As defined

by Section 46 of the Adoption and Children Act 2002 or Section 8 or 14A of the Children Act 1989). This includes children who appear to have been in state care outside of England and have ceased to be in state care due to being adopted.

2. **Students in receipt of Pupil Premium: A student is eligible for Pupil Premium where they have been registered for free school meals (FSM) at any point in the last 6 years.**

This does not include students who have only been eligible to receive Universal Infant Free School Meals. This will be confirmed on the reference received from the applicant's current school.

3. **Children who have a sibling or step or half siblings including fostered and adopted siblings living at the same home address attending Saint George's C of E School at the time of application.**

The school reserves the right to ask for proof of relationship.

4. **Children of staff in either or both of the following circumstances:**

a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made,

b. and/or the member of staff is recruited to fill a vacant post in the school for which there is a demonstrable skill shortage for the requirements of the post

5. **Children with Health and Special Access Reasons**

Health and Special Access Reasons Medical/Health and Special Access Reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians', physical or mental health or social need means there is a demonstrable and significant need for their child to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.

Tie Breaks

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There will be a right of appeal to an Independent Appeals Panel for unsuccessful applicants, whether they are an internal or external applicants.