Supplementary Information Form

Admission to Saint George's C of E School (Secondary) for September 2027

(Children whose date of birth is between 1/9/2015 & 31/8/2016)

This form should be completed by parents/guardians and then returned directly to Saint George's School (Secondary Phase). You must also complete the Reception Common Application Form which must be completed on-line.

Please remember to sign the form on page 3.

Pupil Surname	**Pupil First Names**
Date of Birth	
Full Address (including postcode)	
Telephone	**Email Address**
Parent/Guardian 1 - First Name and Surname	**Parent/Guardian 2 - First Name and Surname**
Parent/Guardian 1 - Full Address *(if different from above)*	**Parent/Guardian 2 - Full Address *(if different from above)***

Please state under which criteria you are applying.

Circle one or more below. Please refer to the notes regarding the admissions criteria on the back of the form.

1 2 3 4a 4b 5 6 7

1. Under Criterion 1

Please state the Local Authority responsible and enclose a copy of the relevant care order.

Name of Local Authority	

2. Under Criterion 2

Children who are currently attending Saint George's C of E School in year 6 (school code 5404).

3. Under Criterion 3

Children who have a sibling or step or half siblings including fostered and adopted siblings living at the same home address attending Saint George's C of E School at the time of applying. The school reserves the right to ask for proof of relationship.

Name of sibling, step or half sibling	

4a. Under Criterion 4a

Please complete **all** the details below and arrange for the appropriate priest, minister, or religious leader to sign to confirm.

Name of Priest, Minister or Religious Leader	
Name of place of Worship	

Full Address *(including postcode)*	
Telephone Number	
Signature of Priest, Minister or Religious Leader	

4b. Under Criterion 4b

Please complete **all** the details below and arrange for the appropriate priest, minister, or religious leader to sign to confirm.

Name of Priest, Minister or Religious Leader	
Name of place of Worship	
Full Address *(including postcode)*	
Telephone Number	
Signature of Priest, Minister or Religious Leader	

5. Under Criterion 5

Children of staff in either or both for the following circumstances:

a) where the member of staff has been employed at the school for two or more years at the time at which the application for admissions to the school is made,
b) and/or the member of staff is recruited to fill a vacant post in the school for which there is a demonstrable skill shortage for the requirements of the post.

6. Under Criterion 6

Children who attend an Aletheia Academies Trust (AAT) Primary School throughout years 5 and 6.

7. All other applicants

Confirmation

Signature of Parent/Guardian
Date

Further Information

- This form must be completed and returned to Saint George's Church of England Secondary Phase, Meadow Road, Gravesend, Kent DA11 7LS by **31st October 2026**.
- Please tick the box to indicate that you are aware that the Common Application Form must also be completed on-line by **31st October 2026**.

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- Please note that Saint George's School code is 5404.
- The local authority will consider late applicants up to **1st March 2027** and maintain a waiting list. Places will be allocated as they occur in accordance with our oversubscription criteria.

Tie Breaks

In the event of there being more applicants than places remaining within a particular criterion, priority will be given to children who live closest to the school. We use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where two or more children have an otherwise equal priority under the oversubscription criteria random selection will be used to establish which is ranked ahead of the other.

Notes:

An applicant applying under criterion 4 will be one whose family attends at least monthly. The worshipper may be the child for whom application is made or one or both parents/grandparents/guardians.

A waiting list will be held for at least the first term of the academic year in oversubscription criteria order and will be re-ranked each time a child is added or before an offer is made.

Requests for admission to Year 7 outside of the normal age group should be made to the Headteacher of each preferred school as early as possible in the admissions round associated with that child's date of birth. This will allow the school and admissions authority sufficient time to make a decision before the closing date. Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral. Parents are required to complete an application for the normal point of entry at the same time in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into year 7 the following year. Deferred applications must be made via paper SCAF to the LA, with written confirmation from each named school attached. Deferred applications will be processed in the same way as all applications for the cohort in the following admissions round and offers will be made in accordance with each school's oversubscription criteria. Further advice is available at www.kent.gov.uk/schooladmissions.

A copy of the Admissions Policy can be found on the website at:

https://www.saintgeorgescofe.kent.sch.uk/secondary-admissions